

Executive Team

Dominic D. Brown, CPA, CFE
Executive Director

Daryn Miller, CFA
Chief Investment Officer

Jennifer Zahry, JD
General Counsel

Matthew Henry, CFE
Assistant Executive Director

**KERN COUNTY EMPLOYEES'
RETIREMENT ASSOCIATION**



PRUDENT INVESTMENT • QUALITY SERVICE

Board of Retirement

Jordan Kaufman, Chair
Rick Kratt, Vice-Chair
David Couch
Dustin Dodgin
Phil Franey
Juan Gonzalez
Marko Horvat
Bob Jefferson
Lauren Skidmore
Devin Simmons, Alternate

January 3, 2019

Members, Board of Retirement
Employee Bargaining Units
Requesting News Media
Other Interested Parties

Subject: Meeting of the Kern County Employees' Retirement Association
Board of Retirement

Ladies and Gentlemen:

A meeting of the Kern County Employees' Retirement Association Board of Retirement will be held on Wednesday, January 9, 2019 at 8:30 a.m. at KCERA, 11125 River Run Boulevard, Board Room, Bakersfield, California. Items of business will be limited to the matters shown on the attached agenda. If you have any questions or require additional service, please contact the KCERA office at your convenience.

Sincerely,

A handwritten signature in blue ink that reads 'Dominic D. Brown'. The signature is written in a cursive style and is positioned over a large, faint watermark of the Kern County seal.

Dominic D. Brown
Executive Director

Attachment

AGENDA:

All agenda item supporting documentation is available for public review in the office of the Kern County Employees' Retirement Association, 11125 River Run Blvd., Bakersfield, California 93311 during regular business hours, 8:00 a.m. to 5:00 p.m., Monday through Friday, following the posting of the agenda. Any supporting documentation that relates to an agenda item for an open session of any regular meeting that is distributed after the agenda is posted and prior to the meeting will also be available for review at the same location. In addition, all agendas and supporting documentation are now available on the KCERA web page and can be found via the internet at www.kcera.org.

**AMERICANS WITH DISABILITIES ACT
(Government Code §54953.2)**

Disabled individuals who need special assistance to attend or participate in a meeting of the Board of Retirement may request assistance at the Retirement Administration office, 11125 River Run Blvd., Bakersfield, California, or by calling (661) 381-7700. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made five (5) working days in advance of a meeting whenever possible.

Roll Call –

Salute to Flag –

Moment of Silence –

CONSENT MATTERS

ALL ITEMS LISTED WITH AN ASTERISK (*) ARE CONSIDERED TO BE ROUTINE AND NON-CONTROVERSIAL BY STAFF AND WILL BE APPROVED BY ONE MOTION IF NO MEMBER OF THE BOARD OR PUBLIC WISHES TO COMMENT OR ASK QUESTIONS. IF COMMENT OR DISCUSSION IS DESIRED BY ANYONE, THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED IN THE LISTED SEQUENCE WITH AN OPPORTUNITY FOR ANY MEMBER OF THE PUBLIC TO ADDRESS THE BOARD CONCERNING THE ITEM BEFORE ACTION IS TAKEN. STAFF RECOMMENDATIONS ARE SHOWN IN CAPS AFTER EACH ITEM.

*1. Summary of proceedings of the following meetings:

- December 5, 2018 Investment Committee
- December 12, 2018 Nominating Committee
- December 12, 2018 Board of Retirement
- December 12, 2018 Administrative Committee
- December 19, 2018 Finance Committee

RECEIVE AND FILE

- *2. Monthly report from the KCERA office on members retired from service – RATIFY
- *3. Monthly report from the KCERA office on deceased retirees – RECEIVE AND FILE
- *4. Monthly report of current disability retirement applications and appeals of KCERA Board decisions – RECEIVE AND FILE
- *5. Securities Lending Earnings Summary Report for the period November 1-30, 2018 from Deutsche Bank – RECEIVE AND FILE
- *6. KCERA asset allocation, budget status, cash flow position and investment fees status report for the month of November 2018 – RECEIVE AND FILE
- *7. KCERA Strategic Investment Plan for the month of February 2019 – RECEIVE AND FILE
- *8. KCERA Re-balance Analysis as of December 27, 2018 – RECEIVE AND FILE
- *9. 2019 Board of Retirement Committee Assignments – RECEIVE AND FILE
- *10. Board of Retirement Semi-annual Trustee Education Report – RECEIVE AND FILE; POST TO KCERA WEBSITE IN ACCORDANCE WITH CALIFORNIA GOVERNMENT CODE SECTION 31522.8(d)
- *11. Kern County Employees' Retirement Association Comprehensive Annual Financial Report (CAFR) for the fiscal years ended June 30, 2018 – RECEIVE AND FILE
- *12. Letter from The Segal Company, dated January 3, 2019, regarding the Five-Year Projection of Employer Contribution Rates – RECEIVE AND FILE
- *13. Letter from The Segal Company, dated January 3, 2019, regarding the Allocation of June 30, 2018 Liabilities and Assets by District – RECEIVE AND FILE
- *14. Memorandum from General Counsel Jennifer Esquivel Zahry, dated January 9, 2019, regarding gift restrictions – RECEIVE AND FILE

- *15. Memorandum from General Counsel Jennifer Esquivel Zahry, dated January 9, 2019, regarding gifts of travel – RECEIVE AND FILE
- *16. Invitation from the National Association of Public Pension Attorneys (NAPPA) to attend the Winter Seminar, February 20-22, 2019, in Tempe, Arizona – APPROVE ATTENDANCE OF GENERAL COUNSEL JENNIFER ZAHRY
- 17. Public Comments:

The public is provided the opportunity to comment on agenda items at the time those agenda items are discussed by the Board. This portion of the meeting is reserved for persons to address the Board on any matter not on this agenda but under the jurisdiction of the Board. Board members may respond briefly to statements made or questions posed. They may ask a question for clarification and, through the Chairman, make a referral to staff for factual information or request staff to report back to the Board at a later meeting. Speakers are limited to two minutes. Please state your name for the record prior to making a presentation.

ADMINISTRATIVE MATTERS

- 18. Presentation on Part-time Service Credit presented by General Counsel Jennifer Zahry – HEAR PRESENTATION; RECOMMEND APPROVAL TO BOARD OF RETIREMENT

STAFF/COMMITTEE REPORTS & NEW BUSINESS

- 19. Report from Executive Director
- 20. Report from Chief Investment Officer
- 21. Report from General Counsel
- 22. Report from Committee Chairs:
 - a. Administrative Committee – Kennedy (2018); Gonzalez (2019)
 - b. Finance Committee – Skidmore (2018 & 2019)
 - c. Investment Committee – Kratt (2018); Dodgin (2019)
 - d. KCERA Property, Inc. Board – Franey

BOARD MEMBER ANNOUNCEMENTS OR REPORTS

- 23. On their own initiative, Board members may make a brief announcement or a brief report on their own activities.

Call for Public Comment on Executive Session Item(s)

Executive Session

24. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (pursuant to GOVERNMENT CODE §54957): Title: Executive Director

Return to Public Session/Report of Executive Session Actions, if applicable

25. Adjournment