

**Executive Team**

**Dominic D. Brown, CPA, CFE**  
Executive Director

**Daryn Miller, CFA**  
Chief Investment Officer

**Jennifer Zahry, JD**  
General Counsel

**Matthew Henry, CFE**  
Assistant Executive Director

**KERN COUNTY EMPLOYEES'  
RETIREMENT ASSOCIATION**



**Board of Retirement**

Jordan Kaufman, Chair  
Rick Kratt, Vice-Chair  
David Couch  
Dustin Dodgin  
Phil Franey  
Juan Gonzalez  
Marko Horvat  
Bob Jefferson  
Lauren Skidmore  
John DeMario, Alternate  
Safety Alternate (Vacant)

June 6, 2019

Members, Board of Retirement  
Employee Bargaining Units  
Requesting News Media  
Other Interested Parties

Subject: Meeting of the Kern County Employees' Retirement Association  
Board of Retirement

Ladies and Gentlemen:

A meeting of the Kern County Employees' Retirement Association Board of Retirement will be held on Wednesday, June 12, 2019 at 8:30 a.m. at KCERA, 11125 River Run Boulevard, Board Room, Bakersfield, California. Items of business will be limited to the matters shown on the attached agenda. If you have any questions or require additional service, please contact the KCERA office at your convenience.

Sincerely,

A handwritten signature in blue ink that reads 'Dominic D. Brown'.

Dominic D. Brown  
Executive Director

Attachment

AGENDA:

All agenda item supporting documentation is available for public review in the office of the Kern County Employees' Retirement Association, 11125 River Run Blvd., Bakersfield, California 93311 during regular business hours, 8:00 a.m. to 5:00 p.m., Monday through Friday, following the posting of the agenda. Any supporting documentation that relates to an agenda item for an open session of any regular meeting that is distributed after the agenda is posted and prior to the meeting will also be available for review at the same location. In addition, all agendas and supporting documentation are now available on the KCERA web page and can be found via the internet at [www.kcera.org](http://www.kcera.org).

**AMERICANS WITH DISABILITIES ACT  
(Government Code §54953.2)**

Disabled individuals who need special assistance to attend or participate in a meeting of the Board of Retirement may request assistance at the Retirement Administration office, 11125 River Run Blvd., Bakersfield, California, or by calling (661) 381-7700. Every effort will be made to reasonably accommodate individuals with disabilities by making meeting materials available in alternative formats. Requests for assistance should be made five (5) working days in advance of a meeting whenever possible.

Roll Call –

Salute to Flag –

Moment of Silence –

**CONSENT MATTERS**

ALL ITEMS LISTED WITH AN ASTERISK (\*) ARE CONSIDERED TO BE ROUTINE AND NON-CONTROVERSIAL BY STAFF AND WILL BE APPROVED BY ONE MOTION IF NO MEMBER OF THE BOARD OR PUBLIC WISHES TO COMMENT OR ASK QUESTIONS. IF COMMENT OR DISCUSSION IS DESIRED BY ANYONE, THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED IN THE LISTED SEQUENCE WITH AN OPPORTUNITY FOR ANY MEMBER OF THE PUBLIC TO ADDRESS THE BOARD CONCERNING THE ITEM BEFORE ACTION IS TAKEN. STAFF RECOMMENDATIONS ARE SHOWN IN CAPS AFTER EACH ITEM.

\*1. Summary of proceedings of the following meetings:

- May 1, 2019 Investment Committee
- May 1, 2019 Board of Retirement
- May 29, 2019 Finance Committee

RECEIVE AND FILE

- \*2. Monthly report from the KCERA office on members retired from service – RATIFY
- \*3. Monthly report from the KCERA office on deceased retirees – RECEIVE AND FILE
- \*4. Monthly report of current disability retirement applications and appeals of KCERA Board decisions – RECEIVE AND FILE
- \*5. Securities Lending Earnings Summary Report for the period April 1-30, 2019 from Deutsche Bank – RECEIVE AND FILE
- \*6. KCERA asset allocation, budget status, cash flow position and investment fees status report for the month of April 2019 – RECEIVE AND FILE
- \*7. Request to employ retired county employee – APPROVE
- \*8. Invitation from State Association of County Retirement Systems (SACRS) to trustees and staff to attend the SACRS Public Pension Investment Management Program 2019, July 22-24, 2019 at UC Berkeley in Berkeley, California – APPROVE ATTENDANCE OF TRUSTEE JUAN GONZALEZ AND ASSISTANT EXECUTIVE DIRECTOR MATTHEW HENRY
9. Public Comments:

The public is provided the opportunity to comment on agenda items at the time those agenda items are discussed by the Board. This portion of the meeting is reserved for persons to address the Board on any matter not on this agenda but under the jurisdiction of the Board. Board members may respond briefly to statements made or questions posed. They may ask a question for clarification and, through the Chairman, make a referral to staff for factual information or request staff to report back to the Board at a later meeting. Speakers are limited to two minutes. Please state your name for the record prior to making a presentation.

**ADMINISTRATIVE MATTERS**

10. Discussion and appropriate action on Special Election for vacant 7<sup>th</sup> Alternate Seat presented by Executive Director Dominic Brown and General Counsel Jennifer Zahry – DETERMINE WHETHER INITIATING A SPECIAL ELECTION IS IN THE BEST INTEREST OF KCERA AND DIRECT STAFF ACCORDINGLY

11. Discussion and appropriate action regarding application of Government Code section 31639.75 (Service Credit for Part-Time Employees), including prospective and retroactive adjustment of members whose actual hours previously worked differed from their scheduled hours, presented by Executive Director Dominic Brown and General Counsel Jennifer Zahry – APPROVE STAFF RECOMMENDATION TO 1) ADJUST ALL AFFECTED MEMBERS PROSPECTIVELY; 2) PROVIDE NOTICE TO MEMBERS OF POTENTIAL FINANCIAL IMPACTS AND ABILITY TO REQUEST ALTERNATE RESOLUTION WITHIN 60 DAYS, AS OUTLINED IN NOTICE; 3) AUTHORIZE EXECUTIVE DIRECTOR TO RESOLVE ADJUSTMENTS UNDER \$10,000 (EXCLUSIVE OF INTEREST); AND 4) REQUIRE STAFF TO ASSESS AND REPORT TO THE BOARD IF THE NUMBER OF RESPONDING MEMBERS EXCEEDS 20 PERSONS
12. Response to referral regarding communications sent via certified mail to disability retirement applicants presented by Executive Director Dominic Brown – RECEIVE AND FILE

### **FINANCIAL MATTERS**

13. Trustee Education regarding KCERA Organizational Landscape and Budget Background presented by Executive Director Dominic Brown and General Counsel Jennifer Zahry – RECEIVE EDUCATIONAL TRAINING (15 MINUTES TRUSTEE EDUCATION CREDIT)
14. Discussion and appropriate action on the proposed FY 2019-20 KCERA Operating Budget presented by Executive Director Dominic Brown, Assistant Executive Director Matt Henry, Retirement Financial Officer Angela Kruger, Accountant Adriana Malta and the Finance Committee – APPROVE

### **STAFF/COMMITTEE REPORTS & NEW BUSINESS**

15. Report from Executive Director
16. Report from Chief Investment Officer
17. Report from General Counsel
18. Report from Committee Chairs:
  - a. Administrative Committee – Gonzalez
  - b. Finance Committee – Skidmore
  - c. Investment Committee – Dodgin
  - d. KCERA Property, Inc. Board – Franey

**BOARD MEMBER ANNOUNCEMENTS OR REPORTS**

19. On their own initiative, Board members may make a brief announcement or a brief report on their own activities.

Call for Public Comment on Executive Session Item(s)

Executive Session

20. PUBLIC EMPLOYMENT (pursuant to Government Code §54957) Application for nonservice-connected disability pension benefits:

ROMERO, Brenda

HUMAN SERVICES

(General)

Return to Public Session/Report of Executive Session Actions, if applicable

21. Adjournment