

**KERN COUNTY EMPLOYEE'S RETIREMENT ASSOCIATION (KCERA)
Board of Retirement**

SUMMARY OF PROCEEDINGS

**Teleconference Meeting – Administrative Committee
September 19, 2022**

1:02 p.m.

Committee Members: Contreras (Alternate), Franey, Chair Hughes, Matthews,
Seibly

ROLL CALL

Present: Contreras, Franey, Hughes, Matthews, Seibly

Absent: None

NOTE: The vote is displayed in bold below each item. For example, Seibly-Matthews denotes Trustee Robb Seibly made the motion and Trustee Traco Matthews seconded the motion.

1. Response to referral regarding proposed Schedule of Authorized Positions presented by Chief Executive Officer Dominic Brown – GOVERNANCE CONSULTANT JULIE BECKER, AON, HEARD; CHAIR JOSEPH HUGHES HEARD; TRUSTEES DUSTIN CONTRERAS, PHIL FRANEY, TRACO MATTHEWS AND ROBB SEIBLY HEARD; CHIEF EXECUTIVE OFFICER DOMINIC BROWN HEARD; CHIEF LEGAL OFFICER JENNIFER ZAHRY HEARD

SELECTED STRUCTURE OPTION 2 FOR REVIEW AND APPROVAL OF POSITIONS; DIRECTED STAFF TO INITIATE CREATION OF APPROVED STRUCTURE AND MAKE REVISIONS TO ALL APPROPRIATE CHARTERS, AS NEEDED; BRING BACK TO ADMINISTRATIVE COMMITTEE

Seibly-Franey – 4 Ayes

PUBLIC COMMENTS

2. The public is provided the opportunity to comment on agenda items at the time those agenda items are discussed by the Committee. This portion of the meeting is reserved for persons to address the Committee on any matter not on this agenda but under the jurisdiction of the Committee. Committee members may respond briefly to statements made or questions posed. They may ask a question for clarification and, through the Chair, make a referral to staff for factual information or request staff to report back to the Committee at a later meeting. Speakers are limited to two minutes. Please state your name for the record prior to making a presentation – NONE

REFERRALS TO STAFF, ANNOUNCEMENTS OR REPORTS

3. On their own initiative, Committee members may make a brief announcement refer matters to staff, subject to KCERA's rules and procedures, or make a brief report on their own activities – NONE

CALL FOR PUBLIC COMMENT ON EXECUTIVE SESSION ITEM(S) – NONE

EXECUTIVE SESSION

4. CONFERENCE WITH LABOR NEGOTIATORS REGARDING UNREPRESENTED EMPLOYEE (pursuant to Government Code §54957.6(a))

Agency Designated Representatives: Juan Gonzalez and Joseph D. Hughes;
Unrepresented Employee: Chief Executive Officer

TRUSTEE TRACO MATTHEWS LEFT AT 2:30 P.M.

RETURN TO PUBLIC SESSION

ADMINISTRATIVE COMMITTEE RECONVENED AT 2:50 P.M.

ROLL CALL

Present: Contreras, Franey, Hughes, Seibly

Absent: Matthews


REPORT OF EXECUTIVE SESSION ACTIONS, IF APPLICABLE

ITEM 4 – NO REPORTABLE ACTION

5. ADJOURNED – 2:51 P.M.



Secretary, Board of Retirement



Chair, Administrative Committee