

**KERN COUNTY EMPLOYEES' RETIREMENT ASSOCIATION (KCERA)
BOARD OF RETIREMENT**

11125 River Run Boulevard, Bakersfield, California

SUMMARY OF PROCEEDINGS

**Administrative Committee
May 6, 2025**

8:32 a.m.

Committee Members: Contreras, Gill, Hughes, Chair Seibly, (Alternate Vacant)

ROLL CALL

Present: Contreras, Hughes, Sanders*, Seibly
**Administrative Committee Chair Robb Seibly appointed Trustee John Sanders to the Committee as an additional alternate trustee to satisfy quorum requirements for this meeting. (Committee Chair Charter 2.d).*

Absent: Gill

NOTE: The vote is displayed in bold below each item. For example, Hughes-Contreras denotes Trustee Joseph D. Hughes made the motion and Trustee Dustin Contreras seconded the motion.

AB 2449 REMOTE APPEARANCE(S)

Items 1 and 2 withdrawn from agenda. No trustees appeared via teleconference.

PUBLIC COMMENTS

3. The public is provided the opportunity to comment on agenda items at the time those agenda items are discussed by the Committee. This portion of the meeting is reserved for persons to address the Committee on any matter not on this agenda but under the jurisdiction of the Committee. Committee members may respond briefly to statements made or questions posed. They may ask a question for clarification and, through the Chair, make a referral to staff for factual information or request staff to report back to the Committee at a later meeting. Speakers are limited to two minutes. Please state your name for the record prior to making a presentation – NONE

MATTERS FOR CONSIDERATION

4. Discussion and review of proposed third-party election administrator and revisions to KCERA's Elections Procedures Policy presented by Chief Executive Officer Dominic Brown and Senior Communications Manager Jeremy Rowell – CHIEF EXECUTIVE OFFICER DOMINIC BROWN HEARD; SENIOR COMMUNICATIONS MANAGER JEREMY ROWELL HEARD; TRUSTEE JOSEPH D. HUGHES HEARD

PUBLIC COMMENT: JEANINE ADAMS, RETIREE, HEARD

RECOMMENDED BOARD OF RETIREMENT APPROVE PROPOSED THIRD-PARTY ELECTION ADMINISTRATOR AND REVISIONS TO KCERA'S ELECTIONS PROCEDURES POLICY; AUTHORIZE CHIEF EXECUTIVE OFFICER TO SIGN, SUBJECT TO LEGAL ADVICE AND REVIEW

Hughes-Sanders – 4 Ayes

5. Discussion and appropriate action on review of the KCERA Board of Retirement CERL Regulations presented by Chief Executive Officer Dominic Brown and Deputy Chief Legal Officer Kristen McDonald – CHIEF EXECUTIVE OFFICER DOMINIC BROWN HEARD; DEPUTY CHIEF LEGAL OFFICER KRISTEN MCDONALD HEARD

RECOMMENDED THE BOARD OF RETIREMENT ADOPT PROPOSED CHANGES AND DIRECT STAFF TO SUBMIT TO THE KERN COUNTY BOARD OF SUPERVISORS FOR FINAL APPROVAL

Hughes-Contreras – 4 Ayes

REFERRALS TO STAFF, ANNOUNCEMENTS OR REPORTS

6. On their own initiative, Committee members may make a brief announcement refer matters to staff, subject to KCERA's rules and procedures, or make a brief report on their own activities – NONE
7. ADJOURNED – 8:55 A.M.



Secretary, Board of Retirement



Chair, Administrative Committee