

**KERN COUNTY EMPLOYEES' RETIREMENT ASSOCIATION (KCERA)
BOARD OF RETIREMENT**

11125 River Run Boulevard, Bakersfield, California

SUMMARY OF PROCEEDINGS

**Administrative Committee
August 1, 2025**

8:34 a.m.

Committee Members: Contreras, Gill, Hughes, Chair Seibly, (Alternate Vacant)

ROLL CALL

Present: Contreras, Gill, Seibly

Absent: Hughes

NOTE: The vote is displayed in bold below each item. For example, Hughes-Contreras denotes Trustee Joseph D. Hughes made the motion and Trustee Dustin Contreras seconded the motion.

AB 2449 REMOTE APPEARANCE(S)

Items 1 and 2 withdrawn from agenda. No trustees appeared via teleconference.

PUBLIC COMMENTS

3. The public is provided the opportunity to comment on agenda items at the time those agenda items are discussed by the Committee. This portion of the meeting is reserved for persons to address the Committee on any matter not on this agenda but under the jurisdiction of the Committee. Committee members may respond briefly to statements made or questions posed. They may ask a question for clarification and, through the Chair, make a referral to staff for factual information or request staff to report back to the Committee at a later meeting. Speakers are limited to two minutes. Please state your name for the record prior to making a presentation – NONE

MATTERS FOR CONSIDERATION

4. Response to referrals to Administrative Committee to 1) consolidate KCERA Chief Executive Officer governance policies/charters and review evaluation form to incorporate changes, and 2) review the Annual KCERA Human Resources Report presented by Chief Executive Officer Dominic Brown, Chief Legal Officer Jennifer Zahry, and Governance Consultants Julie Becker and Benita Falls Harper, Aon – CHIEF EXECUTIVE OFFICER DOMINIC BROWN HEARD; CHIEF LEGAL OFFICER JENNIFER ZAHRY HEARD; JULIE BECKER AND BENITA FALLS HARPER, AON, HEARD; TRUSTEES AJAIB GILL AND JOSEPH D. HUGHES HEARD

TRUSTEE JOSEPH D. HUGHES ARRIVED AT 8:37 AM

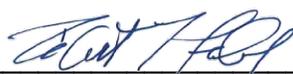
RECOMMENDED THE BOARD OF RETIREMENT APPROVE: 1) PROPOSED REVISIONS TO KCERA'S CHIEF EXECUTIVE OFFICER CHARTER, DUE DILIGENCE SERVICE PROVIDER SELECTION POLICY, AND BOARD OF RETIREMENT CHARTER; 2) NEW KCERA CEO EVALUATION FORM; AND 3) DELETION OF KCERA'S SECRETARY TO THE BOARD CHARTER

Contreras-Gill – 4 Ayes

REFERRALS TO STAFF, ANNOUNCEMENTS OR REPORTS

5. On their own initiative, Committee members may make a brief announcement refer matters to staff, subject to KCERA's rules and procedures, or make a brief report on their own activities – CHIEF EXECUTIVE OFFICER DOMINIC BROWN HEARD; CHIEF LEGAL OFFICER JENNIFER ZAHRY HEARD; CHAIR ROBB SEIBLY HEARD; TRUSTEES DUSTIN CONTRERAS AND JOSEPH D. HUGHES HEARD
6. ADJOURNED – 9:07 A.M


Secretary, Board of Retirement


Chair, Administrative Committee